

PERSONNEL COMMISSION

Minutes for July 10, 2023

Regular Meeting

The Chico Unified School District Personnel Commission met in regular session at the administration building on July 10, 2023. The following were present:

<u>Commission Members:</u>	Gloria Bevers, Chairperson
	Beverly Patrick, Vice Chairperson
Absent	Scott Jones, Member
<u>Staff Members:</u>	David Koll, Executive Director-Human Resources
	Mike Allen, Executive Director-Human Resources
	Christina Macaluso, Classified Human Resources Assistant
<u>Others:</u>	Visitors

Gloria Bevers, Chairperson, called the meeting to order at 9:09 am.	Call to Order
There were no visitors.	
The minutes of the May 26, 2023 regular meeting were considered and approved. (MSC) Patrick/Bevers	Minutes Approved
David Koll, Executive Director-Human Resources, reported: <ul style="list-style-type: none">All potential hearings for the District are no longer under consideration.August 21, 2023 has been declared a mandatory work-day per a recent MOU. This day will be used as a professional development day for staff to complete regulatory and mandated trainings including, de-escalation with Andy Duch, bullying and suicide prevention, and sexual harassment. M&O is having their separate regulatory training day on Monday, July 17. Additionally, Instructional Paraprofessional staff will have additional opportunities for professional development.All Commissioners and staff attending the CSPCA conference in March has been booked. Mr. Koll also plans to have Mr. Allen and Mr. Shepherd attend a Labor Law conference later in the year. Plans for Mr. Koll and Mr. Allen to attend the CSEA, CalPERS, CAJPA and PARMA workers' compensation conferences are also in progress.The Classified HR department continues to cross-train staff.	Director's Report
Job Announcement(s) for Administrative Specialist, Cafeteria Satellite Manager, Custodian, Health Assistant, IA-Bilingual, Instructional Paraprofessional, Library Media Assistant, Licensed Nurse, Office Assistant, Office Assistant Elementary Attendance, and Sr Office Assistant were considered and approved. (MSC) Patrick/Bevers	Job Announcements Approved
Eligible List(s) for Administrative Specialist, Cafeteria Satellite Manager, Custodian (June 15), Custodian (June 27), Health Assistant, IA-Computers, Instructional Paraprofessional (June 8), Instructional Paraprofessional (June 28), Lead Mechanic, Library Media Assistant, Licensed Nurse, and Roving Cafeteria Assistant Cook Manager were considered and approved. (MSC) Patrick/Bevers	Eligible Lists Approved

Seniority List(s) for Administrative Specialist, Cafeteria Satellite Manager, Campus Supervisor, Computer Technician, Custodian, Elementary Counseling Assistant, Executive Director-Human Resources, Health Assistant, Instructional Assistant-Bilingual, Instructional Assistant-Computers, Instructional Paraprofessional, Maintenance Worker, Preschool Assistant, School Bus Driver-Type 2, Sr Account Clerk, Sr Library Media Assistant, Sr Office Assistant, Targeted Case Manager-Bilingual Hmong, Transportation Special Education Aide, and Parent Classroom Aide @ Chapman and Chico High were considered and approved. (MSC) Patrick/Bevers	Seniority Lists Approved
The 2023/24 CSEA Salary Schedule was reviewed.	Salary Schedule Reviewed
The 2023/24 Restricted-Exempt Salary Schedule was reviewed.	Salary Schedule Reviewed
The 2023/24 CUMA Salary Schedule was reviewed.	Salary Schedule Reviewed
The date of the next Personnel Commission meeting is scheduled for July 24, 2023, however, another date will be considered as there are some conflicts.	Next Meeting
There were no suggestions or comments.	Suggestions and Comments
The meeting adjourned to Closed Session to consider the evaluation of Executive Director-Human Resources at 9:38 am.	Closed Session
The meeting reconvened to Open Session at 10:29 am. There were no comments to report.	Open Session
The meeting was adjourned at 10:30 am.	Adjournment